



Letter of Recommendation for Employment

_____, is an applicant for a position as a staff member at Black River Farm and Ranch this summer and has given your name as a reference. The BR is a summer horse camp for girls and the applicant's duties will include leading activities, assisting with set-up and clean-up of meals and events, and supervising campers. Would you please complete and return this form or your own letter of recommendation to our office. Please contact me directly if you would like to discuss.

Sincerely, The Staff Manager

1. Do you know the candidate personally or professionally? _____
2. How long have you known the candidate? _____
3. What are the candidate's biggest strengths and weaknesses? _____

4. According to your observation, would the candidate be a good fit for a staff position at BR? _____

5. Describe the candidate's character and personality? _____

6. If the candidate worked under your supervision:
Please explain the program or job? _____
Dates of experience? _____
What age group were they serving? _____
Would you rehire her? Why? _____

Name	Phone number or Email address
Signature	Date

Thank you for your time!

Please Return this letter to:

Fax 810.679.3188
Phone 810.679.2505

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